



Fort Lee Public Schools

2017-2018 GENERAL EDUCATION PRESCHOOL PROGRAM

The Fort Lee School District offers General Education Inclusive Preschool classes. This Preschool Program will be housed at School #2, 2047 Jones Road, Fort Lee, NJ 07024. School is open to all three and four year-old children who reside in Fort Lee. The Child must be three (3) years of age on or before October 1st and not age eligible for kindergarten.

The classes are taught by certified teachers and supported with paraprofessional aides. This program provides an inclusive educational environment for preschool children that is aligned with the New Jersey Preschool Teaching and Learning Expectations and includes both typically developing and special needs preschool children.

The Preschool Program will provide a morning and afternoon session. The morning session hours are from 8:00 a.m. – 11:00 a.m. The afternoon session hours are from 11:30 a.m. – 2:30 p.m. The Preschool Program follows the ten-month school calendar. Tuition is \$400.00 per month (half-day) and \$700.00 per month (full day) for this program. Transportation for this program is the responsibility of the parent/guardian. Applications can be found on the homepage of our district website located at www.flboe.com or can be picked up at 2175 Lemoine Avenue, 6th Floor, Fort Lee, NJ 07024.

Please send completed applications to the Board Office by Monday, May 1, 2017 (by 3:00 p.m.). No late applications will be accepted. You may also email applications to: cfrate@flboe.com or mail to:

Business Administrator/Preschool Program
Fort Lee Public Schools
2175 Lemoine Avenue, 6th Floor
Fort Lee, NJ 07024

A lottery drawing to determine acceptance into the Preschool Program will occur on Wednesday, May 3, 2017 at 11:00 a.m. at the Fort Lee Board of Education, 2175 Lemoine Avenue, 6th Floor, Fort Lee, NJ 07024.

If you have any questions, you may call the Business Office at 201-585-4612 (x7506).

**FORT LEE PUBLIC SCHOOLS
GENERAL EDUCATION PRESCHOOL PROGRAM
FY2017/2018**

Payment Guidelines

- Tuition is \$400.00 per month for half-day and \$700.00 per month for full day must be received by the Financial Services Department at the Fort Lee Board of Education by the 15th of each month in advance of services (i.e. October 2017 tuition is due on or before September 15, 2017).
- The payment for the month of September **must** be made at the time of registration. Final confirmation of attendance in the program will not be communicated until receipt of the first month's tuition.
- Payments in the form of check or money order (**NO cash will be accepted**) should be sent or delivered to:

Fort Lee Public Schools
Attn: Preschool Program
2175 Lemoine Avenue, 6th Floor
Fort Lee, NJ 07024

- A receipt will be given at time of payment.
- A late fee of \$20 will be assessed if payment is received after the 15th of the month.
- A fee of \$20 will be charged and is to be paid in money order/certified check form for each returned check. NO cash will be accepted.
- If payment is overdue for two months, the student will become ineligible to attend the program. Legal action will be taken to collect the past due balance.
- If the June 2018 tuition payment is not received by May 15, 2018, the student will be ineligible to attend the program in the month of June.
- No credit/refund is given for days absent.
- Refunds will not be given for withdrawal from the program once the month has already started.
- If a student registers for the program after the month has already started, a full month's tuition will be charged if registration occurs prior to the 15th of the month. If registration occurs on or after the 15th of the month, the tuition rate will be prorated at 50%.
- Should withdrawal from the program be necessary, 15 days' written notice to the Office of the Business Administrator is required. Failure to provide this notice will result in being charged for the next month.
- If you have any questions regarding your account, please contact the Financial Services Department at (201) 585-4612 (x7506).



Fort Lee Public Schools

APPLICATION TO THE GENERAL EDUCATION PRESCHOOL PROGRAM/2017-2018

Student First Name _____		Student Last Name _____	
Parent First Name _____	Parent Last Name _____	Phone Number _____	
Student Street Address _____	Town _____	Zip Code _____	
Date of Birth: _____ DD/MM/YYYY	Current Age: _____ (Student must be 3 years old by October 1 st to attend)		
Gender: _____			
Student Resides With (Relationship): _____ If Divorced or Separated, Who has Legal Custody? _____			
If Divorced or Separated, who has Residential Custody? _____			
Do you have other children attending Fort Lee Public Schools? Yes <input type="checkbox"/> (Indicate School Name) : _____ No <input type="checkbox"/>			
Session Preferred: MORNING (8:00 a.m. – 11:00 a.m.) _____ <input type="checkbox"/> AFTERNOON (11:30 a.m. – 2:30 p.m.) _____ <input type="checkbox"/>			
FULL DAY (8:00 a.m. – 2:30 p.m.) _____ <input type="checkbox"/>			

I certify that the foregoing statements made by me are true, and I am aware that if any of them are willfully false, I will be subject to legal action. As per State Law and Board Policy, if it is discovered that my child (children) is (are) illegally attending the Fort Lee Schools and not living in Fort Lee, I will be responsible for the payment of all accrued tuition fees. In addition, I acknowledge that I will be responsible for any legal expenses incurred by the Fort Lee Board of Education in relation to the situation.

Print Name _____ Signature _____ Date _____

**Applications must be received by Monday, May 1, 2017.
No late applications will be accepted.**